

**FINANCIAL STATEMENTS
OF
ACCOUNTS
FOR THE YEAR
2015-16
OF
NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE**

MINISTRY OF HUMAN RESOURCE DEVELOPMENT

DEPARTMENT OF HIGHER EDUCATION

GOVERNMENT OF INDIA

FC-33/9, INSTITUTIONAL AREA, JASOLA, NEW DELHI-110 025

Telephone No. 011-49539000 (20 lines), Fax:- 011-49539099

CONTENTS

	Pages
1. Index to Financial Statements Financial Statement	1-36
2. Audit Report on the Accounts	37-42

NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE

Index to Financial Statements for the year 2015-16

Sl. No.	Description	Page No.
1	Balance Sheet	1
2	Income & Expenditure Accounts	2
3	Schedules to Financial Statements	3-23
4	Significant Accounting Policies (Schedule - 24)	24
5	Contingent Liabilities & Notes on Accounts (Schedule - 25)	25
6	Statement of Receipts & Payments	26-27
7	General Provident Fund	28-30
8	New Pension Scheme - 2004	31-32
9	Pension and Retirement Benefits	33-34
10	National Monitoring Committee for Minorities Education	35
11	Skill Development in Electronic Hardware	36

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Balance Sheet as at : 31st March, 2016

CAPITAL FUND AND LIABILITIES	Schedule	2015-16	2014-15
Capital Fund	1	213612341.68	165111054.47
Reserves and Surplus	2		
Earmarked / Endowment Funds	3		
Secured Loans and Borrowings	4		
Unsecured Loans and Borrowings	5		
Deferred Credit Liabilities	6		
Current Liabilities and Provisions	7	1561379.00	1808154.00
NCPUL's General Provident Fund	26(ii)	15259710.42	12107781.00
New Pension Scheme 2004	27(ii)	400862.59	344729.44
Pension and Retirement Benefits	28(ii)	685388.00	658774.00
TOTAL		231519681.69	180030492.91
ASSETS			
Fixed Assets	8	96041434.56	44437931.25
Investments - from Earmarked / Endowment Funds	9		
Investments - Others	10		
Current Assets, Loans, Advances etc.	11	119132286.12	122481277.22
Miscellaneous Expenditure (to the extent not written off or adjusted)			
NCPUL's General Provident Fund	26(ii)	15259710.42	12107781.00
New Pension Scheme - 2004	27(ii)	400862.59	344729.44
Pension and Retirement Benefits	28(ii)	685388.00	658774.00
TOTAL		231519681.69	180030492.91
Significant Accounting Policies	24		
Contingent Liabilities and Notes on Accounts	25		

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Income and Expenditure for the year ended : 31st March, 2016

Income	Schedule	2015-16	2014-15
Income from Sales / Services	12		
Grants/ Subsidies	13	583206669.00	541069967.00
Fees / Subscriptions	14	38986099.00	34433265.00
Income from Investments (Income on Invest. from earmarked Funds transferred to Funds)	15		
Income from Royalty, Publication etc.	16	2411023.00	3176484.00
Interest Earned	17	6175070.37	2979313.88
Other Income	18	689780.00	2657715.00
Increase/(decrease) in stock of Finished goods and works-in-progress	19 ()	37651.64	26596.90
TOTAL (A)		631430989.73	584290147.98
Expenditure			
Establishment Expenses	20	36975083.84	34663283.75
Other Administrative Expenses etc.	21	17693696.99	14119973.79
Expenditure on Grants, Subsidies/ Projects etc.	22	579864425.00	531632757.00
Interest	23		
Depreciation (Net Total at the year-end-corresponding to Schedule 8)		56078452.69	776724.24
TOTAL (B)		690611658.52	581192738.78
Balance being excess of income over Expenditure (A-B)			3097409.20
Transfer to Special Reserve			
Transfer to / from General Reserve			
Balance being Surplus/Deficit Carried to Capital Fund		-59180668.79	3097409.20
Significant Accounting policies	24		
Contingent Liabilities and Notes on Accounts	25		

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2016

(Amount - Rs.)

<u>Schedule 1 — Capital Fund</u>	2015-16		2014-15	
	Balance as at the beginning of the year	165111054.47	165111054.47	
Add Amount treated as revenue expenditure in earlier years now treated as capital computer H/W S/W under CABAMDTP Scheme				
2013-14	62433958.00			
2014-15	8454667.00	70888625.00		
Addition during the year 2015-16		36793331.00	587033.00	
Balance of Net Expenditure transferred from the Income and Expenditure Account (-)		59180668.79	3097409.20	3684442.20
<u>Balance as at the Year - End</u>		213612341.68		165111054.47

(Prof. Syed Ali Karim)
Director

Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2016

Schedule 'A'

(Amount - Rs.)

A. Fixed Assets		
(1) Building (work in progress)		0.00
(2) Library Books		5364.00
(3) Computer & Peripherals		591475.00
(4) Furniture & Fixtures		0.00
(a) Furniture		27400.00
(b) Desert Coolers		0.00
(c) Water Cooler		0.00
(d) Heat Convector		0.00
(e) Water Purifier/Aqua Guard		0.00
(5) Office Equipment		622562.00
(6) Electric Installations		0.00
(7) Vehicles		0.00
(8) Computer Software/ Hardware under CAM-DTP Scheme for the year 2013-14 to 2015-16		35546530.00
(9) Mobile		0.00
Total A		36793331.00
B Current Assets		
Council's Publications		
(a) Finished products	0.00	
Less disposed off	<u>0.00</u>	0.00
(b) Raw Material		0.00
Total B		0.00
Total A & B		36793331.00

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2016

(Amount - Rs.)

	2015-16	2014-15
Schedule 7 — Current Liabilities and Provisions		
A. Current Liabilities		
1. Acceptances		
2. Sundry Creditors :	0.00	0.00
a) For Goods		
b) Others	1561379.00	1808154.00
3. Advances Received		
4. Interest accrued but not due on :		
a) Secured Loans / borrowings		
b) Unsecured Loans/ borrowings		
5. Statutory Liabilities :		
a) Overdue		
b) Others		
6. Other current Liabilities		
Total (A)	1561379.00	1808154.00
B. Provisions		
1. For Taxation		
2. Gratuity		
3. Superannuation / Pension		
4. Accumulated Leave Encashment		
5. Trade Warranties/ Claims		
6. Others (Specify)		
Total (B)	0.00	0.00
Total (A+B)	1561379.00	1808154.00

Note : The entity gets hundred percent grants-in-aid from the Govt. of India which is for the objectives of the Council and no additional grant for provisions would be available. Hence provision cannot be made.

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2016

(Amount - Rs.)

SCHEDULE 8 - FIXED ASSETS										
Description	Gross Block				Depreciation				Net Block	
	Cost/ valuation as at 1st April 2015	Additions during the year	Deductions during the year-end	Cost/ valuation at 31st March 2016	As at 1st April 2015	On Additions during the year	On Deduction during the year	Total up to 31st March 2016	As at the 31st March 2016	As at the 31st March 2015
A. Fixed Assets :										
1. Land :										
a) Freehold										
b) Leasehold	947517.00			947517.00					947517.00	947517.00
2. Buildings :	0.00			0.00					0.00	0.00
a) On Freehold Land	0.00			0.00					0.00	0.00
b) On Leasehold Land	0.00	39423819.00		39423819.00		1971190.95		1971190.95	37452628.05	0.00
c) Ownership Flats/ Premises	0.00	0.00		0.00		0.00		0.00	0.00	0.00
d) Superstructures on Land not belonging to the entity	0.00 0.00	0.00 0.00		0.00 0.00		0.00 0.00		0.00 0.00	0.00 0.00	0.00 0.00
3. Plant machinery & Equipment	0.00	0.00		0.00		0.00		0.00	0.00	0.00
4. Vehicles	1958356.00	0.00	0.00	1958356.00	1244285.57	107110.56	0.00	1351396.13	606959.87	714070.43
5. Furniture, Fixtures	2238848.00	27400.00	0.00	2266248.00	1060286.35	120596.16	0.00	1180882.51	1085365.49	1178561.65
6. Office Equipment	1071952.00	622562.00	0.00	1694514.00	741427.94	142962.90	0.00	884390.84	810123.16	330524.06
7. Computer/ Peripherals	5016026.00	591475.00	0.00	5607501.00	4723532.84	530380.90	0.00	5253913.74	353587.26	292493.16
8. Electric Installations	159780.00	0.00	0.00	159780.00	159780.00	0.00	0.00	159780.00	0.00	0.00
9. Library Books	1535817.25	5364.00	0.00	1541181.25	0.00	0.00	0.00	0.00	1541181.25	1535817.25
10. Tubewells & W. Supply	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11. Mobile	28900.00	0.00	0.00	28900.00	28900.00	0.00	0.00	28900.00	0.00	0.00
12. Comp. HW/SW under CAMDTP	76890502.00	106435155.00	0.00	183325657.00	76875373.30	53206211.22	0.00	130081584.52	53244072.48	15128.70
13. Comp. HW/SW under NORAD	6250000.00	0.00	0.00	6250000.00	6250000.00	0.00	0.00	6250000.00	0.00	0.00
Total of Current Year	96097698.25	147105775.00	0.00	243203473.25	91083586.00	56078452.69	0.00	147162038.69	96041434.56	5014112.25
Previous Year		587033.00		96097698.25		776724.24		91083586.00		0.00
B. Capital Work-in-Progress										39423819.00
Total									96041434.56	44437931.25

(Note to be given as to cost of assets on hire purchase basis (included above).)

Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2016

(Amount - Rs.)

Schedule 10 - Investment - Others	2015-16	2014-15
1. In Government Securities		
2. Other approved Securities		
3. Shares		
4. Debentures and Bonds		
5. Subsidiaries and Joint Ventures		
6. Others (to be specified) - F.Ds in Scheduled Bank	0.00	0.00
Total	0.00	0.00

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules Forming Part of Balance Sheet as at : 31st March, 2016

(Amount - Rs.)

Schedule 11 - Current Assets, Loans, Advances etc.	2015-16		2014-15	
A. Current Assets :				
1. Inventories				
a) Stores and Spares				
b) Loose Tools				
c) Stock-in-trade	Opning Balance	25254069.10		
	Addition	3135729.00		
	Disposed of	2612039.64	25777758.46	25254069.10
	Raw Material	4343440.96	4343440.96	30158851.06
			30121199.42	4904781.96
2. Sundry Debtors :				
a) Debts Outstanding for a period exceeding six months		3069998.75		12048292.75
b) Others		0.00	3069998.75	0.00
3. Cash Balances in hand (including cheques/drafts and imprest)		7268.46	7268.46	5000.46
4. Bank Balances :				
a) With scheduled banks :				
- On Current Accounts				
- On Deposit Accounts (includes margin money)				
- On Savings Accounts (Main Account)		85453755.49	85453755.49	79666153.95
b) With non-scheduled banks :				
- On Current Accounts				
- On Deposit Accounts				
- On Savings Accounts				
5. Post Office-Savings Accounts				
Total (A)			118652222.12	121878298.22

contd. On next page

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules Forming Part of Balance Sheet as at : 31st March, 2016

(Amount - Rs.)

Schedule 11 - Current Assets, Loans, Advances etc. (contd.)	2015-16		2014-15	
B. Loans, Advances and other assets				
1. <u>Loans</u>				
a) Staff	52527.00		117336.00	
b) Other Entities engaged in activities/ objectives similar to that of the entity.	0.00		0.00	
c) Other (Specify)	0.00	52527.00	0.00	117336.00
2. <u>Advances and other amounts recoverable in cash or in kind or for value to be received :</u>				
a) On capital account	0.00		0.00	
b) Prepayments	0.00		0.00	
c) Others	427537.00	427537.00	485643.00	485643.00
3. <u>Income Accrued :</u>				
a) On investments from Earmarked/ Endowment Funds				
b) On investment - Others - P & R	0.00		0.00	
c) On loans and advances - Staff	0.00		0.00	
d) Others	0.00	0.00	0.00	0.00
(includes income due unrealised Rs.)				
4. <u>Claims Receivable</u>		0.00		0.00
Total (B)		480064.00		602979.00
Total (A+B)		119132286.12		122481277.22

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Income & Expenditure for the Period: 2015-16

(Amount - Rs.)

Schedule 13 - Grants/ Subsidies	2015-16	2014-15
(Irrevocable Grants & Subsidies Received)		
1. Central Government — Revenue Portion	583206669.00	541069967.00
2. Government Agencies	0.00	0.00
3. Institutions/ Welfare Bodies	0.00	0.00
4. International Organisations	0.00	0.00
5. Others (Specify) - Capital	0.00	0.00
Total	583206669.00	541069967.00

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2015-16

Schedule 14 - Fees/ Subscriptions	2015-16		2014-15	
	Receipts & Payment	Income & Expenditure		Income & Expenditure
1. Entrance Fees				
2. Annual Fees/ Subscriptions (Periodicals)	8145775.00		5739877.00	
3. Seminar/ Program Fees				
4. Consultancy Fees		8145775.00		5739877.00
5. Others (Specify)/ Fees				
Urdu Correspondence Course Fees.	19381395.00		12602895.00	
Diploma/certificate in Functional Arabic Fees.	8438150.00		7444600.00	
One Year Persian Language	9430.00		65800.00	
Examination Fees. (NCPUL 'S Centres)	11420865.00		7480280.00	
Examination Fees. (Accreditation Centres)	0.00		0.00	
Prospectus & Admn Form Fee (Main)	350129.00		256000.00	
Prospectus & Admn Form Fee (Acc)	0.00		0.00	
Duplicate Certificate Fee (Main Centre)	2000.00		2813.00	
Duplicate Certificate Fee (Acc. Centre)	0.00		0.00	
Cost of Courseware	0.00		0.00	
Advertisement Charges (Main Centres)	0.00		0.00	
Advertisement Charges (Acc. Centres)	0.00		0.00	
Corpus Fund - Partial Refund of Fees	0.00		50000.00	
Miscellaneous Fees	0.00	4011969.00	0.00	28032388.00
Inspection Fees	510000.00		130000.00	
SUB-TOTAL	48257744.00	48257744.00	33772265.00	33772265.00
Add Due: CAM-DTP-2015-16	0.00		4423560.00	
SUB-TOTAL	48257744.00	48257744.00	38195825.00	38195825.00
			200.00	
Less Recovery: 2006-2007 - CAM-DTP	12940.00		64960.00	
Less Recovery: 2007-2008 - CAM-DTP	1007040.00		151770.00	
Less Recovery: 2008-2009 - CAM-DTP	706290.00		44950.00	
Less Recovery: 2009-2010 - CAM-DTP	378.00		126470.00	
Less Recovery: 2010-2011 - CAM-DTP	1047202.00		272100.00	
Less Recovery: 2011-2012 - CAM-DTP	1420420.00		410910.00	
Less Recovery: 2012-2013 - CAM-DTP	195.00		50000.00	
Less Recovery: 2013-2014 - CAM-DTP	1494700.00		2641200.00	
Less Recovery: 2014-2015 - CAM-DTP	3582480.00			
SUB-TOTAL	9271645.00	9271645.00	3762560.00	3762560.00
Total		38986099.00		34433265.00

(Prof. Syed Ali Karim)
Director

Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2015-16

(Amount - Rs.)

Schedule 16 - Income from Royalty, Publication etc.	2015-16		2014-15	
1. Income from Royalty	0.00	0.00	0.00	0.00
2. Income from Publications	3006461.00	0.00	3098864.00	0.00
Add due	0.00	504382.00	0.00	809019.00
Less recovered	0.00	1099820.00	0.00	731399.00
3. Others (specify) cost of printing etc not payable	0.00	0.00	0.00	0.00
Total	3006461.00	2411023.00	3098864.00	3176484.00

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules Forming Part of Receipt & Payment and Income & Expenditure for the Period: 2015-16

(Amount - Rs.)

Schedule 17 - Interest Earned	2015-16		2014-15	
1. On Term Deposits :				
a) With scheduled banks		0.00		0.00
Add due		<u>0.00</u>		<u>0.00</u>
Less: Received for last years		0.00		0.00
b) With non-scheduled banks				
c) With institutions				
d) others				
2. On Saving Accounts :				
a) With scheduled banks	6173832.37	6173832.37	2979313.88	2979313.88
b) With non-scheduled banks				
c) Post Office Savings Accounts				
d) others				
3. On Loans :				
a) Employees / Staff	1238.00	1238.00	0.00	
Add: Last Year Amount wrongly credited in MCA - settled				
b) Others	0.00		0.00	
4. Interest from Debtors and Other				
Total	6175070.37	6175070.37	2979313.88	2979313.88

Note : Tax deducted at source to be indicated.

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2015-16

(Amount - Rs.)

Schedule 18 - Other Income	2015-16		2014-15	
1. Profit on Sale/ disposal of Assets :				
a) Owned assets				
b) Assets acquired out of grants, or received free of cost				
2. Export Incentives realized				
3. Miscellaneous Services (Accreditation)				
4. Miscellaneous Income - Main	108840.00		1656095.00	
- RTI	940.00		1210.00	
- Book Fair	575000.00		1000200.00	
- Calligraphy	5000.00		0.00	
- Liability Cleared	0.00	0.00	0.00	210.00
- Excess Recovery Refundable (-)	0.00	0.00	0.00	0.00
Total	689780.00	689780.00	2657505.00	2657715.00

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2015-16

(Amount - Rs.)

Schedule 19 - Increase/(Decrease) in Stock of Finished Goods & Work in Progress	2015-16		2014-15	
a. Closing Stock				
Finished Goods	25777758.46		25254069.10	
Work-in-Progress	4343440.96	30121199.42	4904781.96	30158851.06
b. Less: Opening Stock				
Finished Goods	25254069.10		28348175.62	
Work-in-Progress	4904781.96	30158851.06	1837272.34	30185447.96
Total	-37651.64	-37651.64	-26596.90	-26596.90

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments and Income & Expenditure for the Period: 2015-16

(Amount - Rs.)

Schedule 20 – Establishment Expenses	2015-16		2014-15	
	Receipts & Payments A/c	Income & Expenditure A/c	Receipts & Payments A/c	Income & Expenditure A/c
(a) Salaries and Wages	30268803.00	30268803.00	26528234.00	26528234.00
(b) Allowances and Bonus	616247.00	616247.00	868890.00	868890.00
(c) Interest to Provident Fund	577173.84	577173.84	354327.75	354327.75
(d) Staff Welfare Expenses	1126667.00	1126667.00	1361776.00	1362856.00
(e) Expenses on Employees' Retirement and Terminal benefits	2224776.00	2224776.00	3640836.00	3640836.00
(f) Leave salary and pension contribution (Deputationist)	319825.00	319825.00	0.00	0.00
(g) Employer's Contribution under New Pension Scheme	1045754.00	1045754.00	960754.00	960754.00
(h) Interest on New Pension Scheme	0.00	0.00	0.00	0.00
(i) Children Education Allowance	795838.00	795838.00	947386.00	947386.00
Total	36975083.84	36975083.84	34662203.75	34663283.75

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Income & Expenditure / Receipts & Payments for the Period: 2015-16

(Amount - Rs.)

Schedule 21 – Other Administrative Expenses	2015-16		2014-15	
	Receipts & Payments A/c	Income & Expenditure A/c	Receipts & Payments A/c	Income & Expenditure A/c
(a) Purchases	0.00	0.00	0.00	0.00
(b) Labour & Processing Expenses	0.00	0.00	12000.00	12000.00
(c) Cartage & Carriage Inwards	0.00	0.00	0.00	0.00
(d) Electricity & Power	1660543.00	1660543.00	1603093.00	1603093.00
(e) Water charges	0.00	0.00	0.00	0.00
(f) Repairs & Maintenance, Furniture & Office Equipment	581940.00	581940.00	432464.00	432464.00
(g) Insurance on land and building	2960639.00	2960639.00	1097333.00	1097333.00
(h) Rent, Rates and Taxes	1470672.00	1470672.00	1482972.00	1482972.00
(i) Vehicles Repairs & Maintenance	1571538.00	1571538.00	264947.00	264947.00
(j) Postage, Telephone & Communication charges	1772928.00	1772928.00	1989710.00	1989710.00
(k) Printing and Stationery	2025705.00	2025705.00	1931794.00	1931794.00
(l) Travelling & conveyance Expenses	505923.00	505923.00	694759.00	694759.00
(m) Expenses on Seminars/Workshops	0.00	0.00	0.00	0.00
(n) Subscription Expenses/newspaper	80330.00	80330.00	87385.00	87385.00
(o) Expenses on fees	0.00	0.00	0.00	0.00
(p) Auditors Remuneration	125930.00	125930.00	0.00	0.00
(q) Hospitality Expenses	80277.00	80277.00	65159.00	65159.00
(r) Professional charges (legal)	88000.00	88000.00	136320.00	136320.00
(s) Irrecoverable balances written off	0.00	0.00	0.00	0.00
(t) Cost of books distributed free	0.00	0.00	0.00	0.00
(u) Packing charges and transportation of books	259100.00	259100.00	124224.00	124224.00

contd....

(v) Distribution Expenses	0.00	0.00	0.00	0.00
(w) Advertisement & Publicity	263461.00	263461.00	685210.00	685210.00
(x) Misc. Expenses	848324.00	848324.00	929409.00	929409.00
(y) Panel meetings & academic activities	916346.00	916346.00	178684.00	178684.00
(z) (i) Renovation & Repairs	0.00	0.00	0.00	0.00
(ii) (a) Bank Charges	6332.99	6332.99	1658.79	1658.79
(b) House keeping	2475708.00	2475708.00	2402852.00	2402852.00
Total	17693696.99	17693696.99	14119973.79	14119973.79

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments and Income & Expenditure for the Period: 2015-16

(Amount - Rs.)

Schedule 22 – Expenditure on Grants, subsidies & projects etc.	2015-16		2014-15	
	Receipts & Payments A/c	Income & Expenditure A/c	Receipts & Payments A/c	Income & Expenditure A/c
(a) I. Grants given to Institutions/Organisations				
<u>I. Grant-in-Aid (Urdu)</u>				
(1) Calligraphy & Graphic Design	13625079.00	13625079.00	12299957.00	12299957.00
(2) Teaching of Urdu	0.00	0.00	0.00	0.00
(3) Support to Organisations for selected Urdu Promotion Activities	12653403.00	12653403.00	9710031.00	9710031.00
(4) Estt. of Type and Shorthand lab.	0.00	0.00	0.00	0.00
(5) Bulk Purchase	6598158.00	6598158.00	9528821.00	9528821.00
(6) Publication of Manuscripts	4641511.00	4641511.00	7733031.00	7733031.00
(7) Urdu Press Promotion/UNI	22952556.00	22952556.00	24182470.00	24182470.00
Total	60470707.00	60470707.00	63454310.00	63454310.00
(a) II. Grants-in-Aid (Arabic & Persian)				
1. Teaching of Arabic/Persian	0.00	0.00	0.00	0.00
2. Support to Organisations for select A/P Promotion Activities	830000.00	830000.00	818000.00	818000.00
3. Bulk Purchase	218890.00	218890.00	410180.00	410180.00
4. Publication of Manuscripts	1740755.00	1740755.00	631760.00	631760.00
Total	2789645.00	2789645.00	1859940.00	1859940.00
Total of (a) I + (a) II	63260352.00	63260352.00	65314250.00	65314250.00

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments and Income & Expenditure for the period: 2015-16

(Amount - Rs.)

Schedule 22 – Expenditure on Grants, Subsidies & (b) Payments made against fund for various projects	2015-16			2014-15		
	Receipts & Payments A/c	Income & Expenditure A/c		Receipts & Payments A/c	Income & Expenditure A/c	
A. Urdu Promotion Activities						
(i) Establishment of Computerised Calligraphy Trng.	259686260.00	259686260.00		206781262.00	206781262.00	
General - 259686260		0.00			0.00	
Capital - 35546530		0.00			0.00	
Add Other Charges		0.00	259686260.00		0.00	206781262.00
(ii) Accreditation services	0.00	0.00		0.00	0.00	
Add due		0.00				
Less		0.00	0.00			0.00
B. Publication						
(i) Publication of Books	2565388.00	2565388.00		5289686.00	5289686.00	
Other Charges	9000.00	9000.00		0.00	0.00	
Support for Publication	49855.00	49855.00	2624243.00	1275792.00	1275792.00	6565478.00
(iii) Publication of Periodicals	36650593.00	36650593.00		35249314.00	35249314.00	
Add due						
Less			36650593.00			35249314.00
C. Book Promotion/Exhibition	10509652.00	10509652.00		6893518.00	6893518.00	
Add Other Charges			10509652.00			6893518.00
D. Academic Projects/Collaboration	5907100.00	5907100.00		7225697.00	7225697.00	
(1) Short Term Course for Working Urdu Journalism	3674572.00	3674572.00		61696.00	61696.00	
(2) Production & Telecast of Urdu Duniya on T.V.	1221300.00	1221300.00	10802972.00	1033712.00	1033712.00	8321105.00
E. Distance Education						
(1) Correspondence Course (Urdu)	101272926.00	101272926.00		100205989.00	100205989.00	
(2) Diploma in Functional Arabic	50949479.00	50952179.00		59578603.00	59578603.00	
(3) Certificate in Functional Arabic	33499794.00	33499794.00		35710419.00	35710419.00	
(4) Certificate in Persian	403381.00	403381.00		407635.00	407635.00	
(5) Seminar/Conference/Symposia	8383669.00	8383669.00		4779731.00	4779731.00	
(6) Vocational Course	1818404.00	1818404.00		1825453.00	1825453.00	
			196330353.00			202507830.00
Total of (b)	516601373.00	516604073.00	516604073.00	466318507.00	466318507.00	466318507.00

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments for the period 2015-16

SCHEDULE B

(Amount - Rs.)

Other Payments (Loans & Advances)	2015-16		2014-15	
	Receipts	Payments	Receipts	Payments
Temporary advance to Staff & Others for Workshop, Seminar, Meetings, Book Fairs, Exhibition, Conference, etc.	16095532.00	16037426.00	10989801.00	10402015.00
House building advance	0.00	0.00	0.00	0.00
Conveyance advance	46800.00	0.00	56288.00	30000.00
Festival advance	74625.00	76500.00	66300.00	72000.00
Computer Advance	19884.00	0.00	34292.00	0.00
Total	16236841.00	16113926.00	11146681.00	10504015.00

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments for the period 2015-16

SCHEDULE C

(Amount - Rs.)

Other Payments (Debt, Deposit & Remittances)	2015-16		2014-15	
	Receipts	Payments	Receipts	Payments
1. GPF				
(a) Subscription	2633700.00	2633700.00	2415300.00	2415300.00
(b) Advance	69800.00	69800.00	72800.00	72800.00
2. Income Tax				
(a) Salaries	879702.00	879702.00	420526.00	420526.00
(b) Others	3796719.00	3804103.00	3808369.00	3807284.00
3. CGEIS (Deputationist)	1440.00	1440.00	0.00	0.00
4. NCPUL GIS	109582.00	109582.00	109995.00	109860.00
5. License fee	8615.00	8615.00	0.00	0.00
6. Remittance from SRB Hyd. to Hq.	0.00	0.00	0.00	0.00
7. Remittance to SRB Hyd. from Hq.	0.00	0.00	0.00	0.00
8. Other recoveries (Court's Attachment)	24000.00	24000.00	24000.00	24000.00
9. Interest on MCA	0.00	0.00	0.00	0.00
10. Earnest money/Security Deposit.	626500.00	868000.00	375000.00	75000.00
11. Payments to creditors for cancelled cheque	0.00	0.00	0.00	0.00
12. Dearness Relief Fund	0.00	0.00	0.00	0.00
13. Creditors for cancelled cheques	0.00	0.00	0.00	0.00
14. Employees' Contribution under New Pension Scheme	1045754.00	1045754.00	960810.00	960754.00
15. Water Charges (Deputationist)	1850.00	1850.00	0.00	0.00
16. LIC (Deputationist)	6096.00	6096.00	0.00	0.00
17. Computer Advance (Deputationist)	8330.00	8330.00	0.00	0.00
18. Electricity Charges (Deputationists)	9000.00	9000.00	0.00	0.00
19. Motor Car Advance (Deputationists)	9000.00	9000.00	0.00	0.00
20. House Building Advance (Deputationists)	0.00	0.00	0.00	0.00
21. Welfare Fund (Deputationists)	400.00	400.00	0.00	0.00
22. GPF Subscriptions (Deputationists)	295000.00	295000.00	0.00	0.00
23. DUCTSL (Deputationists)	40264.00	40264.00	0.00	0.00
24. C.G.H.S (Deputationists)	3250.00	3250.00	0.00	0.00
25. G.I.S (Deputationists)	6400.00	6400.00	0.00	0.00
26. Income Return	0.00	884206.00	0.00	0.00
27. Excess Deposit by Staff Refunded	0.00	5174.00	0.00	0.00
Total	9575402.00	10713666.00	8186800.00	7885524.00

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments for the period 2015-16

SCHEDULE D

(Amount - Rs.)

	2015-16		2014-15	
	Receipts	Payments	Receipts	Payments
Investments and deposits made				
a) Out of Earmarked/ Endowment Funds	0.00	0.00	0.00	0.00
b) Out of own funds (Investments others)	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

(Prof. Syed Ali Karim)
Director

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of the Entity: NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE

SCHEDULES FORMING PART OF THE ACCOUNTS FOR THE PERIOD ENDED 31st March, 2016

SCHEDULE 24 -SIGNIFICANT ACCOUNTING POLICIES

Accounting Convention

The financial statements have been prepared on the basis of cost convention and on the accrual method of accounting except the accounts on General Provident Fund of the NCPUL (analogous to GPF of the Govt. of India), where interest received during the year on investment has been allocated as interest to the GPF of the employees, are being accounted for on actual cash basis. These accounts form part of the Main Accounts of the Council. Consolidated grant-in-aid under Plan Head is disbursed by the Government of India, Ministry of Human Resource Development to the Council irrespective of the Capital or Revenue Heads. Expenditure on purchase of assets had been shown as Capital while the rest under Revenue Head for the convenience in Accounting.

1. Inventory Valuation

- 1.1 Stores and spares are valued at cost.
- 1.2 Raw Materials, Semi-finished goods and finished goods are valued at cost.

2. Fixed Assets

- 2.1 Fixed assets are stated at cost of acquisition and incidental and direct expenses.

3. Depreciation

- 3.1 Depreciation has been provided on written down value as per rates specified in the Income Tax Rules, 1962.
- 3.2 In respect of additions to/ deductions from fixed assets during the period, depreciation has been considered as per the provisions of Income Tax Act 1961.

4. Accounting for Sales

Sales are net of sales returns, rebate and trade discounts.

5. Govt. Grants/Subsidies

The Council being fully funded by the Govt. of India, Govt. grants are accounted on realization.

6. Lease

Lease rental are expensed with reference to lease terms for land.

7. No provisions of any type as per **Schedule-7- 'B' Provisions** have been provided for as the Govt. of India pays Grants -in-Aid to Council to meet for objectives of the Council and not to spend on provisions. In event of such payment becoming due, grant -in -aid for full amount is provided in the budget of the year concerned for payment as Council is fully funded by Govt. of India. Other known liabilities have, however, been provided for in the Balance Sheet.

Sd/-

(Prof.Syed Ali Karim)
Director

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of the Entity: NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE
SCHEDULES FORMING PART OF THE ACCOUNTS FOR THE PERIOD ENDED 31st March, 2016

SCHEDULE - 25 - CONTIGENT LIABILITIES AND NOTES ON ACCOUNT

A. Contingent Liabilities

B. Notes on Accounts

1. Current Assets, Loans & Advances

In the opinion of the Council, Current Assets, Loans and Advances have a value on realization in the ordinary course of business, equal at least to the aggregate amount shown in the Balance Sheet.

2. Taxation

In view of there being no taxable Income under the Income Tax Act. 1961, no provision for Income Tax has been considered necessary.

3. Corresponding figures for the previous year have been regrouped / re-arranged where necessary.

4. Schedule 1 to 25 (except those not relevant to NCPUL) are annexed to and form integral part of Balance Sheet as at 31st March, 2016 and the Income & Expenditure Account for the year ended on that date.

Sd/-

(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Receipts & Payments for the period 2015-16

(Amount - Rs.)

RECEIPTS	2015-16	2014-15	PAYMENTS	2015-16	2014-15
1. Opening Balances			1. Expenses		
a) Cash in hand	5000.46	14653.46	a) Establishment Expenses (corresponding to Schedule 20)	36975083.84	34662203.75
b) Bank Balances			b) Administrative Expenses (corresponding to Schedule 21)	17693696.99	14119973.79
i) In current accounts					
ii) In deposit accounts					
iii) Savings accounts	79666153.95	75549578.61			
II. Grants Received			II. Payments made against funds for various projects		
a) From Government of India (Plan)	620000000.00	541657000.00	a) Grants given to institutions/ organisations (Schedule 22)	63260352.00	65314250.00
i) Capital Exp.			b) Payments made against funds for various projects (Schedule 22)	516601373.00	466318507.00
ii) Revenue Exp.			General - 457863840.00		
			Capital - 8454667.00		
III. Income of Investment From			III. Investments and deposits made		
a) Earmarked / Endow. Funds	0.00	0.00	a) Out of Earmarked/ Endowment funds		
b) Loans, Advances etc.	0.00	0.00	b) Out of own funds (investments - others) (Sch-D)	0.00	0.00
IV. Interest Received (Schedule-17)			IV. I) Expenditure on Fixed Assets & Capital Work-in-Progress		
a) On Bank deposits	6175070.37	2979313.88	a) Purchase of Fixed Assets (Schedule-8)	0.00	0.00
b) Loans, Advances etc.	0	0	b) Expenditure on Capital Work-in-progress -do-	36793331.00	587033.00
c) Other receivables					
V. Other Income			V. Refund of surplus money/ Loans		
a) Fees/ Subscription (Schedule - 14)	48257744.00	33772265.00	a) To the Government of India	0.00	0.00
b) Income from Publication (Sch. 16)	3006461.00	3098864.00	b) To the State Government	0.00	0.00
c) Other Income (Sch.18) Main	689780.00	2657505.00	c) To other providers of funds	0.00	0.00
d) Out of own funds Investment other					

contd.....

VI. Amount Borrowed			VI. Finance Charges (Interest)		
VII. Any other receipt			VII. Other Payments		
i) Loans & Advances (Schedule - B)	16236841.00	11146681.00	i) Loans & Advances (Schedule - B)	16113926.00	10504015.00
ii) Debt., Deposit & Remittances (Sch. - C)	9575402.00	8186800.00	ii) Debt, Deposit & Remittances (Schedule - C)	10713666.00	7885524.00
			VIII. Closing Balances		
			a) Cash in hand	7268.46	5000.46
			b) Bank Balances		
			i) In current accounts		
			ii) In deposit accounts		
			iii) Savings accounts	85453755.49	79666153.95
Total	783612452.78	679062660.95	Total	783612452.78	679062660.95

(Prof. Syed Ali Karim)
Director

NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE

General - Provident Fund

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31/03/16

Expenditure	Amount	Income	Amount
Interest Credited to:		Interest earned on Investment (Inv)	256750.77
GPF Account	1125555.00	Interest earned on Saving (SB)	291630.39
		Interest charge from NCPUL	577173.84
		Add: Interest Accrued on FDR's with (SBI) (Net of TDS)	141874.42
Excess of Income over Expenditure	141874.42	Excess of Expenditure over Income	0.00
Total	1267429.42		1267429.42

**(Prof. Syed Ali Karim)
Director**

National Council for Promotion of Urdu Language
General Provident Fund - Receipts and Payments Account for the year 2015-16

RECEIPTS	Rs.	PAYMENTS	Rs.
Schedule 26(i)			
I. Opening Balance as on 1st April, 2015 (GPF SB A/c. No. 90092010046795)	8307781.00	I. General Provident Fund	
		a) Final withdrawals	0.00
		b) Advance	50000.00
		c) Final Part Withdrawals	<u>769000.00</u>
II. General Provident Fund			819000.00
a) Subscriptions	2633700.00	II. Investment	3400000.00
b) Recovery of Advance	69800.00		
	2703500.00		
III. Investments of FDR	0.00	III. Bank Charges	0.00
IV. Interest		IV. Closing Balance as on 31st March, 2016 (GPF SB A/c. No. 90092010046795)	7917836.00
a) (GPF SB A/c. No. 90092010046795)	291630.39		
b) Interest on Investment	256750.77		
c) Interest from NCPUL	<u>577173.84</u>		
d) To GPF	1125555.00		
Total	12136836.00	Total	12136836.00

(Prof. Syed Ali Karim)
Director

National Council for Promotion of Urdu Language
Assets and Liabilities Accounts of General Provident Fund for the Period ending 31st March, 2016

LIABILITIES	Rs.	ASSETS	Rs.
Schedule 26(ii)			
G.P.F. Subscriptions		Investment	
Opening Balance	4002391.00	a) Deposit in Public Sector Bank	3800000.00
		Add during the year	
		Less FDR Encashed	
Recd. During the year	2703500.00	Fixed Deposit (SBI)	3400000.00
Less - Paid during the year	819000.00		
	5886891.00		
Interest		b) Interest Accrued of FDR (Net of TDS)	141874.42
Opening Balance	8105390.00		
Recd. During the year	<u>1125555.00</u>	Closing Balance	
	9230945.00	Cash at Banks	
Interest Recovevable from SBI - FDR's	141874.42	(GPF SB A/c. No. 90092010046795)	7917836.00
(34,00,000)			
Total	15259710.42	Total	15259710.42

(Prof. Syed Ali Karim)
Director

National Council for Promotion of Urdu Language
New Pension Scheme - Receipts and Payments Account for the year 2015-16

RECEIPTS		Rs.	PAYMENTS		Rs.
Schedule 27 (i)					
I. Opening Balance as on April 1, 2015 (NPS SB A/c. No. 90092010177616)		344729.44	Bank of India-Trust Account A/c No. 012210110002381		0.00
II. New Pension Scheme			Refund Employees contribution		0.00
a) Employees' Contribution	20642.00				
b) Employer's Contribution	20642.00	41284.00			
III. Interest			II. Closing Balance as on 31st March, 2016 (NPS SB A/c. No. 90092010177616)		400862.59
a) (NPS SB A/c. No. 90092010177616)	14849.15	14849.15			
b) Interest on Investment	0.00	0.00			
c) Interest from NCPUL	0.00	0.00			
TOTAL		400862.59	TOTAL		400862.59

(Prof. Syed Ali Karim)
Director

31

National Council for Promotion of Urdu Language
New Pension Scheme - Balance Sheet for the period ending 31.03.2016

LIABILITIES		Rs.	ASSETS		Rs.
Schedule 27(ii)					
N.P.S. Scheme					
Opening Balance	344729.44				
Add. During the year	56133.15				
Less: Paid to Bank of India NPS Trust Account	0.00	400862.59			
			Closing Balance Cash at Banks (NPS SB A/c. No. 90092010177616)		400862.59
TOTAL		400862.59	TOTAL		400862.59

(Prof. Syed Ali Karim)
Director

32

Form of Financial Statements (Non-Profit Organisations)
Name of Entity: National Council for Promotion of Urdu Language
Pension and Retirement Benefit
Receipt & Payment Account
For 2015-16

Receipt		Payment	
Schedule 28 (i)			
Opening Balance	658774.00		
Interest form Bank	26614.00	Closing Balance (A/c No 33517122984)	685388.00
Total	685388.00		685388.00

Sd/-
(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)

Name of Entity: National Council for Promotion of Urdu Language

Pension and Retirement Benefit

Balance Sheet as at 31st March 16

Liability		Assets	
Schedule 28 (ii)			
Opening Balance	658774.00		
Interest form Bank	26614.00		
		Closing Balance (A/c No – 33517122984)	685388.00
Total	685388.00		685388.00

Sd/-
(Prof. Syed Ali Karim)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language

(National Monitoring Committee for Minorities Education)
(Ministry of Minority Affairs)

Receipts & Payments Account for the period 2015-16

RECEIPTS	2015-16		PAYMENTS	2015-16	
Opening Balance	242055.00		Honorarium/Salary	574256.00	
			Contingencies	22528.00	
Grant from Ministry	400000.00		Refund of Loan	0.00	
Loan from NCPUL	0.00	642055.00			596784.00
Income Tax		1853.00	Income Tax		1853.00
Misc		0.00	Bank Charge		7.86
Interest from Bank		8983.00	Advance		0.00
			Closing Balance		54246.14
Total	Rs.	652891.00		Rs.	652891.00

(Prof. Syed Ali Karim)
Director