	National Council for Promotion of Urdu Language SCHEME DOCUMENT	Doc. No. : SC-06
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Title: SCHEME OF FINANCIAL ASSISTANCE FOR PROJECTS		

1. National Council for Promotion of Urdu Language may, suo motu or at the request of authors/experts, commission academic projects and field studies including the following :

- (i) Books of reference including encyclopedia, books of knowledge, compilation of anthologies, bibliography and dictionaries (in one or more languages) an annotated edition.
- (ii) Descriptive Catalogues of rare manuscripts in such format as may be prescribed by the NCPUL.
- (iii) Original writings in Urdu on linguistics, literature and studies in indological, social, anthropological and cultural themes.
- (iv) Publication of old manuscripts with or without translation.
- (v) Transliteration of world classics from one Indian language into Urdu.
- (vi) Books on contemporary ideas in Science, Arts and Social Science.
- (vii) Comparative literature
- (viii) Any other kind of activity as conducive to the promotion of Urdu language.
- (ix) Area Surveys (Linguistics, Database)

2. Eligibility :


- (i) Individual scholars of eminent/research scholars are eligible to apply for assistance under the scheme.
- (ii) On the Manuscript of GIA Project, NCPUL has it's copyright, the same may be allowed to the submitters for printing, subject to mentioning the financial assistance of the NCPUL.
”اس پروجیکٹ/کتاب پر قومی کونسل برائے فروغ اردو زبان، نئی دہلی کا مالی تعاون حاصل کیا گیا ہے۔ شائع شدہ مواد سے اردو کونسل کا متفق ہونا ضروری نہیں ہے۔“

3. Submission of Application :

- (i) The application to be submitted from 1st May to 31st May every year in original performa which is uploaded in the website of the NCPUL.
- (ii) Where the proposal involves a publication, reprint, revised edition, one copy of the manuscript may be sent along with the application, ensuring that the applicant retains the master copy with himself.

4. Conditions of Grant :

The grantee shall execute an agreement in prescribed Performa prior to drawl of the first installment of the sanctioned grant to the effect that the work to be undertaken shall be completed within stipulated time or the time line approved by the NCPUL, and that the grant shall be utilized only for the purpose for which it is sanctioned.

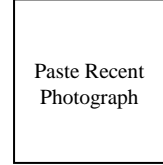
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5. Finance assistance on these projects will be admissible under the following heads/norms :
 - i) Rs. 75,000/- as an honorarium for projects.
 - ii) Rs. 15,000/- for travel
 - iii) Rs. 15,000/- for contingency including stationery, postage, photocopy etc. and books purchased for the project.
 - iv) Subject to minimum 250 to 300 pages.
 - v) The Projects may be submitted in a proper format as Synopsis consisting of 5 to 10 pages. Without proper format may not be considered. (Format of Synopsis at annexure-A)
6. Project will be completed within time limit i.e. two years fixed by the Council. At the end of the project, books or any other non-consumable items purchased for the project will be handed over to the Council.
7. NCPUL will sanction the project indicating the total expenditure likely to be incurred on the project, which may be released in suitable installments depending on the progress of the project.
8. After receipt of manuscript of project, it will be vetted by the Expert Committee. Subsequent/final grant will be released on the recommendation of this committee.
9. The account and UC in respect of total expenditure on the project shall be certified by the Chartered Accountant at the end of the project but before the last installment of grant is released related originals i.e. bills/vouchers/receipts documents from the calligrapher, proofreader, press, paper merchant, binder etc. should be submitted wherever required for payment.
10. After completion of the project the said manuscript will become the property of the NCPUL.

APPLICATION FORM FOR THE PROJECT

The Director

National Council for Promotion of Urdu Language
Farogh-e-Urdu Bhawan
FC-33/9, Institutional Area
Jasola, New Delhi-110 025



SUBJECT : Application for financial assistance for the project entitled _____
_____ regarding.

Sir,

I/we submit herewith an application regarding the subject cited above. Necessary details are as follows:

1. Name of the Principal Investigator :
2. Status
(Whether the applicant is an Organization /
Institution affiliated to any other
Organization or an Individual) :
3. (a) Registration No. and date (enclose a copy
of Registration Certificate), in case
of organization :
- (b) ID No. of NGO (as generated in
<http://ngodarpan.gov.in>) :
4. Particulars of the applicant :
- (a) Functions of the applicant organization
(A detailed note on activities and copy
of memorandum of association) :
- (b) Bio-data (in case of Individual
applicant, a copy of bio-data may
be enclosed) :
5. Nature, title and language of the proposed
project (incase of manuscripts, full details
with thematic classification be given on a
separate sheet) :
- (i) Number of volumes of the work to be
published. :
- (ii) If a multi-volume project, indicate the
volume number(s) for which financial
assistance is sought. :

6. Thematic Content of the project as Format of the Synopsis consisting of 5 to 10 pages at annexure-A may be enclosed) :
7. Is it a first edition /reprint/translation (incase of a reprint, date of first edition be given) :
8. Position of copyright of the proposed publication for translation work :
9. Details of estimated expenditure
- (i) Honorarium :
- (ii) Travel :
- (iii) Contingencies :
- (iv) Cost of publication with details :
- GRAND TOTAL** : **Rs.**

10. Whether the financial Assistance received in the last financial year from NCPUL. If yes, details may be furnished.

Year	Topic

I/We certify that the particulars given above are correct to the best of my/our knowledge and belief.

(Signature)

Name (Capital letter) :

Pen Name (قلمی نام) (if any):

Bank A/c Name:

Address :

Contact No. :

Email ID :

Office Seal :

Note : (i) During one financial year only one scheme under the GIA schemes will be considered. Application of more than one scheme from the same applicant will be liable to be rejected. (ii) Those beneficiaries have been approved under the grant in aid as financial assistance for the Project in any financial year, shall be entitled after gap of two years. (iii) Incomplete Application Form will not be considered. Please read NORMS carefully before filling the Form.

National Council for Promotion of Urdu Language

Format of the Synopsis for Submission of Proposal for Research Project. (Consisting of 5 to 10 pages)

1. Title of the Project :
2. Introduction: :
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3. Scope & Objectives: :
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4. Review of Literature :
in this Area:
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5. Significance of the :
Study:
.....
.....
6. Approach/Methods :
& Technique :
.....
.....
7. Tentative :
Chapterisation:
.....
.....
8. Bibliography: :
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