



National Council for Promotion of Urdu Language

SCHEME DOCUMENT

Doc. No. : SC-03

Issue No. : 06


Issue Date : 01.04.2020

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**Title: SCHEME OF BULK PURCHASE OF BOOKS / PERIODICALS / JOURNALS**

**Norms :**

1. Under the scheme following type of books are considered for financial assistance :
  - 1.1 Reference Books, Books of Knowledge, Criticism, Anthologies, Bibliographies, Dictionaries, Literature, Creative Literature and Children literature etc.
  - 1.2 Descriptive catalogues of rare manuscripts.
  - 1.3 Self-instructors for a language written in other language media.
  - 1.4 Original writings on Linguistic, Literary, Ontological, Social, Anthropological and cultural themes.
  - 1.5 Critical edition or publication of old manuscripts with or without translations (in other Indian languages or English)
  - 1.6 (a) Translation and publication in an Indian Language or in English, of books on themes listed in (1.4) originally published in another Indian or foreign language.  
(b) The translation of children's literature from other languages into Urdu.
  - 1.7 Transliteration and publication of classics from one Indian language into another Indian language with or without translation.
  - 1.8 Any other kind of publication as may be individually accepted as conducive to the promotion of Urdu language, literature and culture.
  - 1.9 The dissertations submitted for award of M. Phil., Ph.D. etc. are not covered under this scheme.
2. Besides that the books for which recognition has been given by way of State awards in cash or through citation shall also be eligible for this purpose.
3. Books published within two years i.e. previous year & current year, may be considered under this scheme.
4. Proposals for Bulk Purchase of periodicals / journals in Urdu language registered with Registrar Newspaper of India (RNI) published in a minimum of 500 copies shall be eligible under the scheme. In addition the periodicals rated very high academically or serving particular areas of knowledge shall also be purchased under the scheme.
5. The purchase of periodicals / journals covering pedagogical, cultural, literary and scientific aspects shall be preferred.
6. The periodical should have been in publication regularly for more than 12 months prior to the application for assistance.

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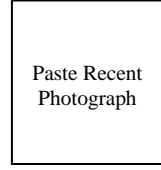
**Extent of Assistance :**

1. A maximum number of 150 copies of a book / journal may be purchased in one year subject to a maximum of Rs. 30,000/- for creative writing and Rs. 45,000/- for rest of the books and Rs.45,000/- for periodicals/journals. In addition to, if the price of the book is upto or less than Rs. 100/- than quantity of the book may be purchased upto 300 copies.
2. The requests for the purpose (to be made as in the enclosed form) shall be submitted direct to the NCPUL by individual authors/editors/translators holding the copyright, excluding commercial publishers/non-profitable publishers/voluntary organizations/trusts/universities, alongwith one copy of a book/journal shall not be returned nor counted in placement order.
3. A book for which financial assistance has been received from any other source (Government, Semi-Government or Autonomous Body) shall not be eligible.
4. Only one book of an author shall be purchased in one financial year.
5. The reprints of books already purchased under this scheme are not eligible. However, the revised edition with substantial changes of the same book shall fall under the scheme.
6. As and when the decision to purchase the approved number of copies of book/journal is communicated by the NCPUL to the applicant, the latter shall also be provided with a list of libraries/institutions and persons to whom the copies in the numbers specified shall be dispatched by the registered parcel by the applicant. Bills accompanied by the postal receipts (in original) shall be submitted by the applicant for processing of payment. Expenses on registered parcel shall also be borne by NCPUL.
7. The Books may be considered atleast 100 pages under Bulk Purchase Scheme.
8. Children Literature books may be consider atleast 30 pages.
9. Books published during the two years i.e. previous year and current year may be considered under this scheme.
10. Tempered books (stapler binding/ photocopy) will not be considered.
11. Those beneficiaries have already been approved for grant in aid in the previous financial year, will not be considered in the current financial year. (excluding Journals/ periodicals).
12. The application to be submitted from 1<sup>st</sup> May to 31<sup>st</sup> May every year in original performa which is uploaded in the website of the NCPUL.

**APPLICATION FORM FOR BULK PURCHASE OF BOOKS / PERIODICALS/ JOURNALS**

**The Director**

National Council for Promotion of Urdu Language  
Farogh-e-Urdu Bhawan  
FC-33/9, Institutional Area  
Jasola, New Delhi-110 025



Sir

I submit herewith an application for books/periodicals/journals under the scheme of **“Bulk Purchase of Books/Periodicals/Journals”**. Details are as follow:

1. Title of the Book/Journal : .....
2. Volume Number (if more than one volume) : .....
3. Name of the author/editor : .....
4. Theme content of the book/journal : .....
5. Language in which written : .....
6. a) Year of Publication : .....
- b) When the journal was started : .....
- c) Whether the journal registered with RNI : .....
- d) How many copies of the journal is being published : .....
7. Is this an original work or translation? : .....
8. If this is translation, Please indicate the source language(s) of translation : .....
9. If the book is reprint/ revised edition, Indicate the year(s) of previous issue(s) : .....
10. Listed price as printed on the book : .....
11. Total cost of production of the book and number of copies printed : .....
12. Is the applicant author/editor/publisher of the book? : .....
13. Indicate the full name and address of the holder of the copyright of the book : .....
14. If the copyright is held by someone other than author, give the full name and address of the copyright holder : .....

15. Has the Union Department of Education (or a State/UT Govt.) provided any financial assistance for publication of the book? If so, furnish details, indicating the percentage & amount of financial assistance and date of release of grant along with Ministry's relevant letter : .....

16. Has the Union Department of Education (or a State/UT Govt.) purchased copies of this book earlier? If so, furnish details, indicating the number and date of the Ministry's relevant letter : .....

17. Whether the financial Assistance received in the last financial year from NCPUL. If yes, details may be furnished.

Year	Book/Journal/Periodicals

I/we certify that the particulars given above are correct to the best of my/our knowledge and belief. I also certify that declaration format as appended 'A' will be furnished after the proposal is accepted by NCPUL.

**(Signature)**

Name (in Capital) : .....

Pen Name (if any) : .....

Bank A/c Name: .....

Address : .....

.....

Phone No. : .....

Fax No. : .....

Email ID.:.....

Date :.....

Office Seal : .....

**Note :** (i) During one financial year only one scheme under the GIA schemes will be considered. Application of more than one scheme from the same applicant will be liable to be rejected. (ii) Incomplete Application Form will not be considered. Please read NORMS carefully before filling the Form.