



National Council for Promotion of Urdu Language

SCHEME DOCUMENT

Doc. No. : SC-09

Issue No. : 04

Issue Date : 5-Mar-2018

Page 1 of 3

**Title: SCHEMES OF FINANCIAL ASSISTANCE FOR PROMOTIONAL ACTIVITIES
RELATED TO ARABIC/PERSIAN LANGUAGES**

1. Introduction :

National Council for Promotion of Urdu Language recognizes the importance of classical languages in preserving cultural heritage of the country. Various programmes have been introduced for promotion and development of Arabic and Persian languages. These include :

- (i) Strengthening of libraries and reading rooms by providing books purchased by NCPUL under bulk purchase scheme.
- (ii) Organising lectures, elocution contests, debates etc. in Arabic and Persian.
- (iii) Preparing bilingual dictionaries with Arabic and Persian as one of the languages.
- (iv) Publications of rare manuscripts in Arabic and Persian.
- (v) Bulk purchase of books in Arabic & Persian.
- (vi) Institution of scholarships/prizes for students undertaking research in Arabic and Persian languages, literature and culture.
- (vii) Commissioning of projects, short term studies, seminars, conferences, workshops in Arabic and Persian.
- (viii) Setting up of Arabic and Persian languages institutions for the study of Arabic and Persian languages and or maintenance and development of such institutions.
- (ix) Construction of building, repairs of building or expansion of building meant for housing institutions engaged in propagation and development of Arabic and Persian languages.
- (x) Any other activity which may be found conducive to the enrichment, propagation and development of these languages.

2. Financial assistance for the above language promotional activities will be given to eligible person/NGOs/organisations :

- ◆ The organization should be of established bonafides, competence and ability.
- ◆ The financial assistance, if provided should enrich/preserve/promote Arabic and Persian language.
- ◆ The body to which the grant-in-aid has to be released should be free from any corrupt practices and comply with measures (including audit) devised to enforce this condition.
- ◆ Any organization in receipt of financial assistance shall be opened to inspection by an officer of the NCPUL.
- ◆ An organization shall have to give an undertaking before the drawl of the grant to the effect that the work to be undertaken with the assistance will be completed within a reasonable time to be fixed by NCPUL and that the grant shall only be utilized for the purpose for which has been



National Council for Promotion of Urdu Language

SCHEME DOCUMENT

Doc. No. : SC-09

Issue No. : 04

Issue Date : 5-Mar-2018

Page 2 of 3

**Title: SCHEMES OF FINANCIAL ASSISTANCE FOR PROMOTIONAL ACTIVITIES
RELATED TO ARABIC/PERSIAN LANGUAGES**

- ◆ sanctioned. Failure to do so will render the organization liable to refund the grant with such interest thereon as NCPUL may decide.
- ◆ The organization should be registered under Society Registration Act and having been registered and functional for last three years.
- ◆ The organization should be registered with the NITI Aayog NGO portal Darpan <http://ngodarpan.gov.in>.
- ◆ No subsequent installment of the grant, payable in installments, will be paid unless at least a major portion of the previous installments have been utilized and attenuated statement of accounts together the report on the work done with the help of the previous installment is furnished alongwith the request for the release of next installment. Subsequent installment(s) will be released only after the NCPUL is satisfied about the satisfactory progress of the work.
- ◆ In the case of grants for project and publication, a reasonable period of time may be specified during which the organization must complete the project/publication, unless extension is granted by the NCPUL.
- ◆ 25 copies of all the publications brought out with NCPUL assistance shall have to be supplied to this Council free of cost.
- ◆ 80% of approved estimate of 500 prints (copies) subject to a maximum of Rs. 75,000/- ordinarily whichever is less.
- ◆ The account of the organization should be maintained properly and submitted as and when required. These shall always be open to a check by the NCPUL's Auditors.
- ◆ When the NCPUL has reason to believe that the affairs of the organization are not being properly managed or that the sanctioned money is not being utilized for approved purposes, the payment of the grant may be stopped.
- ◆ It will be binding on the organization to carry out the directions and suggestions given by the NCPUL with regard to work for which the grant has been sanctioned. The organization shall supply the Council any information or clarification on any point which the Govt. of India may require, within a time specified by the Council.
- ◆ No foreigner from outside bodies will be invited by the organization without the prior approval of NCPUL.

3. Each Application should be accompanied by following Information and Documents :

- ◆ A brief description and the objectives and activities of the organisation.
- ◆ The constitution of the Board of Management.
- ◆ Unique ID number obtained from the NITI Aayog NGO portal Darpan <http://ngodarpan.gov.in>
- ◆ The latest available annual report.



National Council for Promotion of Urdu Language

SCHEME DOCUMENT

Doc. No. : SC-09

Issue No. : 04

Issue Date : 5-Mar-2018

Page 3 of 3

**Title: SCHEMES OF FINANCIAL ASSISTANCE FOR PROMOTIONAL ACTIVITIES
RELATED TO ARABIC/PERSIAN LANGUAGES**

- ◆ A copy of the audited accounts of the organisation for the previous year together with a copy of the last balance sheet. Income and expenditure statement in respect of the year for which grant is applied for should be given.
- ◆ A statement of grants received so far from the State Government/Central Government or other bodies indication in each case (a) how and when utilized (b) progress made in the direction for which assistance was given and (c) whether all conditions attached to previous assistance were duly observed.
- ◆ Information relating to the request made, if any to other bodies for grants for the scheme under consideration. The decision of those bodies on such request should be communicated to this Council.
- ◆ An undertaking that once the estimates etc. of scheme have been approved as reasonable and the grant assessed on the basis of these estimates, they shall not be modified by the organisation without the prior approval of NCPUL.
- ◆ In the case of request for publication, a copy of manuscripts should be supplied to this Council for examination and a Certificate from the author authorizing the institution to undertake the work should also be supplied.
- ◆ Individuals seeking financial assistance for the specific purpose should submit their Bio-data.

4. Procedure for Submission of Application :

Individuals/organisations may apply for grant-in-aid for various approved schemes i.e. Teaching of Arabic/Persian, Publication of Manuscripts, Projects, Bulk Purchase of Books, Seminar/Conference/Workshops etc. on prescribed proforma on the pattern of schemes related to promotion of Urdu. The same proforma could be used for financial assistance for Arabic/Persian also.