



राष्ट्रीय उर्दू भाषा विकास परिषद्  
قومی کونسل برائے فروغ اردو زبان

**National Council for Promotion of Urdu Language**  
Ministry of Education, Department of Higher Education, Govt. of India.  
Farogh-e-Urdu Bhawan, FC-33/9, Institutional Area, Jasola, New Delhi - 110025

**ADVERTISEMENT NOTICE - 01/2026**

Applications are invited for the following posts on deputation in NCPUL:-

S. No.	Name of post and Pay Matrix Level	No. of Vacancies	Method of recruitment	Age limit
1	Principal Publication Officer (PPO) in Pay Matrix Level-12, (Rs. 78800-209200)	1	Deputation/Short term contract.	Not exceeding 56 years
2	Senior Stenographer (Urdu) in Pay Matrix Level-6, (Rs. 35400-112400)	1	Deputation	Not exceeding 56 years

**Eligibility conditions are as under:-**

**1. Principal Publication Officer (PPO):- Essential: A)** Officers of the Central/State Governments, Research Institutions/Universities/Autonomous Bodies. (i) Holding analogous posts on regular basis or with 5 years regular service in the post in Pay Matrix Level-11, Rs. 67700-208700/- B). Possessing the essential qualifications and experience prescribed below:-

- 1) Master's degree in Urdu of a recognized University or equivalent.
- 2) 10 years experience in publication work including experience of research/teaching, editorial and translation work, technique of printing and production of books.

**Desirable:** - Preference will be given to the candidates possessing qualification M.A. in Arabic or Persian.

**2. Senior Stenographer (Urdu):-** By transfer from amongst the persons holding analogous posts or 5 years regular service as Jr. Stenographer in the Pay Matrix Level-4 in Central Govt. Deptt/Autonomous Body and possessing following qualifications:-

**Essential:** 1. 10+2 or equivalent qualifications with Urdu as a subject. 2. Should have speed of 100 words per minute in Urdu Stenography and 30 words per minute in Urdu Typing.

**Desirable:** 1. 2 years experience in a Government Department or an Organization of repute. Should have taken Hindi and English as subject at Matriculation level. 2. Working knowledge of computer operation.

**GENERAL INFORMATION/CONDITION:-**

**How to apply:**

1. Interested candidates fulfilling the prescribed qualifications for these posts may apply on format available on NCPUL website i.e. [www.urducouncil.nic.in](http://www.urducouncil.nic.in) within 30 days from the date of publication of this advertisement.

2. Applicant may apply through proper channel in the prescribed format available on NCPUL website along with vigilance clearance certificate and attested copies of APARs for last 5 years. Advance copy can be sent directly by the candidates to avoid delay at the above mentioned address within stipulated time.

3. Applicants who have applied for the post of PPO against advertisement notice No. 01/2025 published in Employment News dated 24-30 May, 2025 and also forwarded his application through proper channel, need not apply again.

4. Applicants are advised to visit NCPUL website for further details.

5. National Council for Promotion of Urdu Language is an autonomous body under the Ministry of Education, Govt. of India.

6. Age will be reckoned from the closing date of advertisement.

7. Eligible candidates will have to appear for interview/Proficiency test.

8. Incomplete application/not in prescribed format/received after due date shall be summarily rejected.

9. Mere submission of application and fulfilling the eligibility conditions will not confer any right of the candidates to be called for test/interview or for appointment.

10. Canvassing in any form will disqualify the candidature.

**Director, NCPUL**

\*\*\*\*\*