



# **National Council for Promotion of Urdu Language**

Ministry of Human Resource Development  
Department of Higher Education  
Government of India

## **Memorandum of Association 1994**

Farogh-e-Urdu Bhawan  
FC-33/9, Institutional Area  
Jasola, New Delhi-110025  
Tel: 49539000, Fax: 49539099

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First Edition	-	1994
Second Edition	-	2008
Third Edition	-	2012
Fourth Edition	-	2017
Fifth Edition	-	2019 (File NO.1-14/2012-ESTT/NCPUL)

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# **NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE**

## **MEMORANDUM OF ASSOCIATION**

### **1. NAME**

The name of the Society shall be the National Council for Promotion of Urdu Language hereinafter referred to as the Council.

### **2. OFFICE**

The registered office of the Council shall be situated at Room No. 520,C-Wing Shastri Bhawan, New Delhi or at such other place at New Delhi as the society may decide.

### **3. OBJECTIVES AND FUNCTIONS**

(a) The objectives for which the Council is established are:

1. to promote, develop and propagate Urdu language.
2. to take action for making available in Urdu language the knowledge of scientific and technological development as well as knowledge of ideas evolved in the modern context.
3. to advise the Government of India on issues connected with Urdu language and having bearing on education as may be referred to it.
4. to undertake any other activity for the promotion of Urdu language as may be deemed fit by the council.

(b) The functions of the Council shall be:

1. to undertake production of literature in Urdu language including books on Science and other branches of modern knowledge, children's literature text-books, reference works, encyclopedia, dictionaries, etc.
2. to collect and evolve technical terms relating to various disciplines of knowledge to enrich Urdu language.
3. to undertake and provide for publication of journals and periodicals in furtherance of its objects.
4. to arrange for the sale of publications and their exhibitions in the country and outside the country on appropriate occasions.

5. to promote Urdu Typewriting & shorthand.
6. to help in development of computerization with a view to develop Urdu language to meet with the advanced technological requirements of the age.
7. to formulate/implement schemes and projects for learning of Urdu language through the medium of English and Hindi and other Modern Indian Languages including teaching through correspondence course.
8. to liaise with State Governments and other agencies in matters relating to promoting and development of Urdu language.
9. to provide financial assistance and guidance to Non-Government Organizations for propagation of Urdu language.
10. to co-ordinate the activities of State Urdu Academies.
11. to subscribe to or become a member of or to co-operate with any other association or institute whose objects are similar.
12. to obtain or accept subscriptions, donations, grants, gift, devices, bequest and trusts from any person, Corporation or Institution in furtherance of the objectives of the Society.
13. to sell, manage, transfer, exchange, mortgage, demise, dispose of or otherwise deal with any property, belonging to the Council, provided, however, that no immovable property of the Council shall be transferred or disposed of in any manner whatsoever without prior approval of the Central Government.
14. to borrow and raise money with or without security or on the security of a mortgage, charge or hypothecate or pledge over all or any of the properties belonging to the Council;
15. to invest and deal with any money of the Council not immediately required or any of its objects in such manner as may be determined from time to time by the council.
16. to draw, make, accept, endorse and discount cheques, notes, and/or other negotiable instruments;
17. to make rules, and bye-laws for the conduct of the affairs of the Council, and to amend, vary or rescind them from time to time with the concurrence of the Central Government.
18. to maintain a fund to which shall be credited:
  - (a) all money provided by the Central Government ;
  - (b) all fees and other charges received by the Council.
  - (c) all money received by the Council by way of grants, gifts, donations, benefactions, bequests or transfers; and
  - (d) all money received by the Council in any other manner or from any other source.

19. to deposit all money credited to the fund in such banks or to invest in such a manner as the Council may, with the prior approval of the Central Government decide;
20. to acquire by gift, purchase, exchange, lease or otherwise whatsoever any land, buildings and property and to deal with the properties belonging to or vested in the Council in such manner as the Council may deem fit for the furtherance of all or any of its objects;
21. to meet the expenses of the Council including expenses incurred in the exercise of its powers and discharge of its functions out of its own funds;
22. to maintain proper accounts and other relevant records and prepare an annual statement of accounts including the balance sheet in such form as may be prescribed by the Central Government.
23. to submit annually to the Central Government annual report of its activities and the accounts of the Council certified in the manner that may be prescribed by the Central Government.
24. to constitute sub-committees or committees as it may deem fit;
25. to undertake such other activities as may be conducive to the aforesaid objects of the society.

#### **COUNCIL OPEN TO ALL**

The Council shall be open to all persons irrespective of sex, race, creed, caste, or class, and no test or condition shall be imposed as to religious belief or profession in admitting or appointing members, students, teachers, workers, or in any other connections whatsoever.

#### **4. BENEFACTION**

No benefaction shall be accepted by the Council which in its opinion involves conditions or obligations opposed to the spirit and objectives of the Council.

#### **5. REVIEW OF WORK AND PROGRESS**

The Central Government may appoint any person or persons or a Committee to review the work and progress of the Council and to hold enquiries into affairs thereof and to report thereon, in such manner as the Central Government may stipulate. Upon receipt of any such report, the Central Government may with due & prior notice to the Council take such action and issue such directions as it may consider necessary in respect of any of the matters dealt with in the report, the Council shall be bound to comply with such directions.

## 6. FIRST CHAIRMAN AND MEMBERS

The names, addresses, occupations and designations of the first chairman and first members of the council to whom the management of the Society is entrusted as required under section 2 of Societies Registration Act XXI of 1860 are as follows:-

<i>S.No.</i>	<i>Name and address</i>	<i>Designation</i>	<i>Occupation</i>
1.	Shri Arjun Singh Minister of Human Resource Development Government of India Shastri Bhawan New Delhi.	Chairman	Public Service
2.	Km. Selja Deputy Minister for Education and Culture in the Ministry of Human Resource Development, Government of India Shastri Bhawan New Delhi.	Deputy Chaiman	Public Service
3.	Shri Y.N. Chaturvedi Additional Secretary to the Government of India, Ministry of Human Resource Development, Government of India, Shastri Bhawan, New Delhi.	Member	Government Service
4.	Dr. K.J.S. Chatrath Joint Secretary to the Government of India Department of Education, Ministry of Human Resources Development, Government of India, Shastri Bhawan, New Delhi.	Member	Government Service
5.	Ms.SujataChauhan Financial Adviser Department of Education, Ministry of Human Resources Development, Government of India, Shastri Bhawan, New Delhi.	Government Service	



- |    |   |                    |
|----|---|--------------------|
| 6. | Shri. J.L. Sehgal<br>Deputy Secretary (L) Department of<br>Education, Ministry of Human Resource<br>Development,<br>Government of India,<br>Shastri Bhawan,<br>New Delhi. | Government Service |
| 7. | Dr.Fahmida Begum<br>Director<br>Bureau for Promotion of Urdu<br>R.K. Puram<br>New Delhi.  | Government Service |
| 8. | Shri K.S. Sharma<br>Desk Officer<br>Department of Education<br>Shastri Bhawan<br>New Delhi.   | Government Service |

#### **7. APPLICATION WITH REGISTRAR**

A copy of the Rules of the Council certified to be a correct copy by three of its members is filed with the Registrar of Societies along with the Memorandum of Association.

#### **8. DECLARATIONS BY FIRST MEMBERS**

We, the several persons, whose names and addresses are given below, having associated ourselves for the purpose described in the Memorandum of Association, do hereby subscribe our names to this Memorandum of Association and set our several and respective hands herein to and form ourselves into a Society under Act XXI of 1860, this-day of 1994 at New Delhi.

<i>S. No.</i>	<i>Name and address</i>	<i>Occupation</i>	<i>Signature</i>
1.	Shri Arjun Singh Minister of Human Resource Development Government of India Shastri Bhawan New Delhi.	Public Service	
2.	Km. Selja Deputy Minister for Education and Culture in the Ministry of Human Resource Development, Government of India Shastri Bhawan, New Delhi.	Public Service	

- |    |  |                    |
|----|--|--------------------|
| 3. | Shri Y.N. Chaturvedi<br>Additional Secretary<br>to the Government of India, Ministry of<br>Human Resource Development,<br>Government of India,<br>Shastri Bhawan, New Delhi.                       | Government Service |
| 4. | Dr. K.J.S. Chatrath<br>Joint Secretary<br>to the Government of India Department<br>of Education, Ministry of Human<br>Resources Development,<br>Government of India,<br>Shastri Bhawan, New Delhi. | Government Service |
| 5. | Ms.SujataChauhan<br>Financial Adviser<br>Department of Education, Ministry of<br>Human Resources Development,<br>Government of India,<br>Shastri Bhawan,<br>New Delhi.                             | Government Service |
| 6. | Shri. J.L. Sehgal<br>Deputy Secretary (L) Department of<br>Education, Ministry of Human Resource<br>Development,<br>Government of India,<br>Shastri Bhawan,<br>New Delhi.                          | Government Service |
| 7. | Dr.Fahmida Begum<br>Director<br>Bureau for Promotion of Urdu<br>R.K. Puram<br>New Delhi.   | Government Service |
| 8. | Shri K.S. Sharma<br>Desk Officer<br>Department of Education<br>Shastri Bhawan<br>New Delhi.  | Government Service |
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**National Council for Promotion of Urdu Language  
Articles of Association (Rules and Regulations)**

1. **Short Title:** These Rules shall be called Rules of National Council for Promotion of Urdu Language, New Delhi.
2. **Definitions**In these Rules, unless otherwise stated.
  - (i) The Council means the National Council for Promotion of Urdu Language, New Delhi.
  - (ii) The Chairman means the chairman of the council.
  - (iii) The Vice Chairman means the Vice Chairman of the Council
  - (iv) The Director means the Director of the Council.
  - (v) Executive Board-means the Executive Board of the Council.
  - (vi) Finance Committee- means Finance Committee of the Council.

**3.1 COMPOSITION OF THE COUNCIL**

The Council shall consist of the following:-

- (i) A Chairman and a Vice-Chairman to be nominated by the Government of India.
- (ii) Three MPs (two from Lok Sabha and one from Rajya Sabha) [G.I., MHRD O.M. No. 1-18/2007-L.III dated 21<sup>st</sup> April, 2008].
- (iii) Not less than two and subject to maximum of four representatives of the Urdu Voluntary organizations of all India importance preferably representing different zones (to be nominated by the Government of India).
- (iv) Six Urdu Scholars in the field of Urdu language/literature to be nominated by the Government of India.
- (v) Six prominent public men interested in promotion and development of Urdu language to be nominated by Government of India.
- (vi) Commissioner for Linguistic Minorities or his representative.
- (vii) Two representatives of the Government of India, Ministry of Human Resource Development, Department of Education, one of whom shall be from its Internal Finance Division.
- (viii) One Representative each of four States/UTs having substantial Urdu speaking population.
- (ix) Chairman, Commission for Scientific & Technical Terminology, New Delhi.
- (x) Director, Central Institute of Indian Languages, Mysore.
- (xi) Director, Central Hindi Directorate, New Delhi.
- (xii) Director, Kendriya Hindi SANSTHAN, Agra.
- (xiii) Director, National Council for Educational Research and Training.
- (xiv) Nominee of University Grants Commission.
- (xv) Nominee of the Indian Council for Cultural Relations.
- (xvi) Representative of Ministry of Law.

- (xvii) Chairman, National Book Trust.
  - (xviii) Chairman, Sahitya Academy.
  - (xix) Director General, Doordarshan.
- (Added xvii to xix vide Ministry's Order no. 1-18/2007 D-III (L) dt. 21<sup>st</sup> February, 2008)

### **3.2 POWERS AND FUNCTIONS OF THE COUNCIL**

Powers and functions of the Council shall be as follows:

- (a) To consider and pass its Annual Report, the audited Accounts and Balance Sheet of the Council.
- (b) To review the work done by the Council and to lay down its general policy from time to time;
- (c) To alter or amend any of the Rules of the Council provided that no alteration or addition to any rules shall be made without the prior approval of the Government of India.

### **3.3 OFFICE BEARERS**

The following shall be the office bearers of the Council, viz, (i) Chairman (ii) Vice-Chairman (iii) Director

### **3.4 CHAIRMAN**

- (a) Chairman shall be nominated by the Govt. of India for a term of 3 years. However, the government may nominate an outgoing chairman for a second term of equal duration.
- (b) Chairman shall have the meetings convened and will preside over the meetings of the Council and of the Executive Board.
- (c) Chairman shall have all the financial and administrative powers of the Executive Board when it is not in session.

### **3.5 VICE- CHAIRMAN OF THE COUNCIL**

- (a) Vice-Chairman shall be nominated by the Government of India for a term of 3 years. However, the Government of India may nominate an outgoing Vice-Chairman for a second term of equal duration.
- (b) The Vice-Chairman shall discharge the function of the Chairman in the absence of Chairman.

### **3.6 CHAIRMAN, VICE- CHAIRMAN AND MEMBERS OF THE COUNCIL SHALL CEASE TO BE SUCH MEMBERS IF,**

- (a) they die, resign, become of unsound mind, become insolvent or be convicted of a criminal offence involving moral turpitude, or
- (b) they do not attend two consecutive meetings of the Council without proper leave of the Chairman.

### **3.7 APPOINTMENT AND DUTIES OF DIRECTOR**

The Director of the Council shall be a salaried officer and shall be appointed by the Government of India. He shall be the Principal Executive Officer of the Council. He shall be appointed in such manner and on such terms and conditions as may be laid down in the bye-laws. It shall be the duty of the Director,

- (a) to act as custodian of the records and such other properties of the Council as the Executive Board may commit to his charge;
- (b) to conduct official correspondence on behalf of the authorities of the Council;
- (c) to convene meetings of the Council and its authorities on directions of the Chairman and of all committees appointed by any of these authorities;
- (d) to keep the minutes of the meetings of the Council, the Executive Board and the Finance Committee;
- (e) to maintain accounts of the Council;
- (f) subject to the control of the Executive Board to manage the property and investments of the Council;
- (g) subject to the powers of the Executive Board, to be responsible for seeing that all money is expended on the purposes for which it is granted or allotted;
- (h) to sign all contracts made on behalf of the Council and to sue and be sued on behalf of the Council;
- (i) to frame the budget of the Council every year and forward it through the Finance Committee to the Executive Board for scrutiny; and,
- (j) to exercise such administrative and financial powers as may be assigned to him by the Executive Board.

### **3.8 MEMBER-SHIP AND CASUAL VACANCIES**

3.8.1 The members will hold office during the pleasure of the Government of India.

3.8.2 The membership of the Council, other than the ex-officio members, shall be normally for 3 years except in the case of casual vacancies referred to in the clause relating to vacancies.

3.8.3 The tenure of the members will automatically terminate if they cease to hold office by virtue of which they were nominated as members and a casual vacancy will arise in such eventuality.

3.8.4 The term casual vacancy shall be as referred to in sub rule 3.8.2 of the Rules.

### **3.8.5 VACANCY:**

Any vacancy in the Council shall be filled either by appointment or nomination by the respective authority entitled to make such nomination. The term of office of a member nominated to fill a casual vacancy shall continue for the remainder of the term of the member in whose place he has been nominated.

### **3.8.6 MEMBERSHIP ROLL**

The Council shall keep a roll of members and every member of the Council shall sign the roll and state therein his rank or occupation and address.

### **3.8.7 CHANGE OF ADDRESS:**

If a Member of the Council changes his address, he may notify his new address in the Roll of Members but if he fails to notify the new address, the address in the Roll of Members shall be deemed to be his address.

## **3.9 MEETINGS:**

3.9.1 (i) The Annual General meetings of the Council shall be held at such time, date and place as may be determined by the Chairman.

(ii) The Chairman may have a special meeting convened of the Council whenever he thinks fit.

3.9.2 The quorum for the meeting of the Council shall be nine.

## **3.10 VOTE**

Each member of the Council or any of its committees, as the case may be, including the Chairman, shall have one vote. If there be any equality of votes on any question, the Chairman shall in addition have and exercise a casting vote. In case of difference of opinion among the members, the majority shall prevail.

## **3.11 CIRCULATION**

Any business which may be necessary for the Council or the Executive Board to perform except such as may be placed before its meetings, may be carried out by circulation of papers among all its members, and any resolution so circulated and approved by a majority of the members signing shall be as effective and binding as if such resolution had been passed at a meetings of the Council or the Board provided that at least the

number of member equivalent to that of the quorum, as the case may be, have recorded their views on the resolution.

### **3.12 CORPORATE BODY AND SEAL:**

The Council shall be a Corporate Body and shall bear a perpetual seal which shall be used in its corporate name by its Director.

## **4. EXECUTIVE BOARD**

There shall be an Executive Board to carry out the executive functions of the Council composed as hereinafter provided.

### **4.1 COMPOSITION OF EXECUTIVE BOARD**

- (1) The Chairman-Chairman of the Council.
- (2) Vice-Chairman of the Council shall be the ex-officio Vice-Chairman of the Executive Board.
- (3) Two representatives of the Ministry of Human Resource Development, Government of India (same as for the Council).
- \* (4) One member each out of 3.1 (iii) (iv) (v) to be nominated by the Government.
- \* (5) Two representatives of States out of 3.1 (viii) to be nominated by the Government of India.
- (6) Director.

\* **GoI MHRD's letter F.No.1-18/2017-L.III dated 08.03.2019**

### **4.2 FUNCTIONS AND POWERS OF EXECUTIVE BOARD**

- 4.2.1 The Executive Board shall have all the financial and administrative powers of the Council. The Executive Board shall generally carry out the objects of the Council as set forth in the Memorandum of Association.
- 4.2.2 The Executive Board shall have under its control the management of all the affairs and funds of the Council and shall have authority to exercise all the powers of the Council.
- 4.2.3 The Executive Board may delegate such of its powers to such officers of the Council as it may decide from time to time.

#### **4.2.4 Regulations-**

- (i) With the prior approval of the Government of India, the Executive Board shall have powers to frame and amend Regulations, not inconsistent with these Rules, for the administration and management of the affairs of the Council.
- (ii) Without prejudice to the generality of the foregoing provision, such regulations may provide for following matters:

- (a) Procedure for appointments of the officers and the staff of the Council.
  - (b) The terms and tenure of appointments, emoluments, allowances, rules of disciplines and other conditions of service of the officers and staff of the Council.
  - (c) Such other matters as may be necessary for the furtherance of the objectives and the proper administration of the affairs of the Council.
- 4.2.5 Subject to these rules and regulations, the Executive Board shall have the power to appoint all categories of officers and staff for conducting the affairs of the council, to fix the amount of their remuneration, subject to budget provision and to define their duties, provided, however, that the absorption of officers and other staff who were holding posts in the Bureau for Promotion of Urdu will be determined according to the instructions issued by the Department of Personnel and Training in regard to Government Posts where a body is converted from a subordinate office into an autonomous body.

#### **CREATION OF POSTS**

Creation of posts, upto maximum of pay in pay matrix at level 13<sup>th</sup> will need the prior approval of Government of India.

\*(GoI, MHRD letter F.No.1-1/2017-L.III dated 19.09.2017)

#### **EMOLUMENTS STRUCTURE/PAY SCALES**

The emoluments structures i.e. adoption of pay scales, allowances and revision thereof would need the prior approval of Government of India, Ministry of Human Resource Development, Depart of Education in consultation with Integrated Finance Division.

- 4.2.6 The Executive Board shall have the power to enter into arrangements with Government of India, State Government and other public or private organizations or individuals for furtherance of its objectives, for implementation of its programmes and for securing and accepting endowments, grant-in-aid, donations or gifts to the Council on mutually agreed terms and conditions provided that the conditions of such grant in-aid, donations or gifts shall not be inconsistent or in conflict with objectives of the Council or with the provisions of these Rules.
- 4.2.7 The Executive Board shall have the power to take over, acquire by purchase, gift or otherwise from Government and other public bodies or private individuals, movable and immovable properties or other funds together with any attendant obligations; and engagements not inconsistent with the objects of the Council and the provisions of these Rules.



- 4.2.8 The Executive Board shall have the power to sell or lease any movable or immovable property of the council, provided, however, that no assets of the Council created out of Government grants shall without the prior approval of the Government, be disposed of, encumbered or utilized for purposes other than those for which the grant was sanctioned.
- 4.2.9 The Executive Board may by Resolution, appoint committees for such purposes to report to it as it may think fit; and the Executive Board may also dissolve any of the committee set up by it.
- 4.2.10 The Executive Board may delegate to the Director or any of officers of the Council such administrative and financial powers and impose such duties as it deems proper and also prescribe limitations within which these powers and duties are to be exercised or discharged.

### **4.3 MEETINGS**

- 4.3.1 The meetings of the Executive Board shall ordinarily be held twice a year but meetings may be ordered to be convened by the Chairman at any time as may be deemed necessary.
- 4.3.2 A Notice of fifteen days shall ordinarily be given for a meeting of the Executive Board.
- 4.3.3 The quorum for the meetings of the Executive Board shall be three. For discussion of and decision on proposals relating to financial matters the quorum for the meetings will not be deemed to be complete unless a representative of the Ministry of Human Resource Development is present.

### **4.4 APPOINTING AUTHORITY**

- (i) The appointing authority for the post of Director shall be the Government of India, Ministry of Human Resource Development, Department of Education.
- (ii) The appointing authority for other Group 'A' posts shall be the Executive Board.
- (iii) The appointing authority for the posts in Group 'B' 'C' and 'D' shall be the Director.

### **4.5 APPOINTMENT OF STAFF**

- (i) Recruitment to all posts in the Council shall be made on the recommendation of a duly constituted selection/promotion committee as specified in the Regulations of the council.
- (ii) The selection/promotion committee shall consider and submit to the Appointing Authority recommendations as to the appointments referred to it.

#### **4.6 CLASSIFICATION OF STAFF**

The staff of the Council shall be classified as:-

- (a) Group 'A' which shall include all post carrying the pay in the pay matrix at level 10 & above.
- (b) Group 'B' which shall include all post carrying the pay in the pay matrix at level 6 to 9.
- (c) Group 'C' which shall include all post carrying the pay in the pay matrix at level 1 to 5.
- (d) Group 'D' deleted in view merging in group C from 6<sup>th</sup> CPC .

Note:\* Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training vide Order S.O. 3578(E) dated 9<sup>th</sup> November, 2017

#### **5. FUNDS OF THE COUNCIL**

5.1 The funds of the Council will consist of the following:-

- (i) Grants made by the Government of India for the furtherance of the objects of the Council;
- (ii) Contributions from other sources;
- (iii) Income from the assets of the Council; and
- (iv) Receipts of the Council from other sources.

5.2 No expenditure other than that provided for in the budget shall be incurred without the approval of the Executive Board.

5.3 The Bankers of the Council shall be any of the Nationalized Banks. All funds shall be paid into the Council's account with the Bank and shall not be withdrawn except through a cheque signed by such officers as may be duly empowered in this behalf by the Director. The Director shall intimate to the Manager of the accredited nationalized Bank, the name (s) with specimen signature (s) of the officers of the Council so authorized for signing of the cheques. It shall also be the duty of the Director to keep the Bank informed from time to time of any change whatsoever in this regard.

#### **FINANCIAL ADVISER**

5.4 The person representing the Integrated Finance Division in the Department of Education on the Executive Board of the Council be the Financial Adviser to the Council.

5.5 Matters concerning the financial aspects of the policy of the Council shall be referred to the Financial Adviser for his advice.

5.6 If the advice tendered by the Financial Adviser on any matter referred to him is not accepted, on the financial matter, the matter may be referred to the Government for a decision.

## **FINANCE COMMITTEE**

- 5.7 The Executive Board of the Council shall appoint a Finance Committee consisting of five members of which three will be out of the members of the Council and the Financial Adviser and members. The Chairman of the Finance Committee shall be appointment by the Executive Board.
- 5.8 The Finance Committee shall have the following responsibilities:-
- (i) To scrutinize the account and budget estimates of the Council and to make recommendations to the Executive Board;
  - (ii) To consider and make recommendations to the Executive Board on proposals for new expenditure on account of major works and purchases which shall be referred to the Finance Committee for opinion before they are considered by the Executive Board.
  - (iii) To scrutinize re-appropriation statements and audit notes and make recommendations there on to the Executive Board.
  - (iv) To review the finances of the Council from time to time and have concurrent audit conducted whenever necessary; and;
  - (v) To give advice and make recommendations to the Executive Committee on any other financial questions affecting the affairs of the Council.

## **6. ACCOUNTS AND AUDIT**

- (i) The Council shall maintain proper accounts and other relevant record and prepare annual accounts comprising the Receipt and Payment Accounts, Income & Expenditure Accounts, Statement of Liabilities& Assets in such form as may be prescribed by the Government of India in consultation with the Comptroller and Auditor General of India;
- (ii) The accounts of the Council shall be audited annually by the comptroller and Auditor General of India or any other person appointed by him in this behalf and any expenditure incurred in connection with the audit of accounts of the Council shall be payable by the Council;
- (iii) The Comptroller and Auditor General of India or any other person appointed by him in this behalf shall have the same rights, privileges and authority in connection with the audit and accounts of the Council as the Comptroller and Auditor General of India or any other person appointed by him in this behalf has in connection with the audit of Government accounts and in particular, shall have the right to demand the production of books, accounts, connected vouchers and other documents and papers, and to inspect any of the offices of institutions of the Council;
- (iv) The accounts of the Council as certified by the Comptroller and Auditor General of India or any other person appointed by him in this behalf together with audit report thereon shall be forwarded annually to the Government of India and the

Government shall cause the same to be laid on the Table of both the Houses of Parliament within nine months of the close of the accounting year of the Council.

## **7. ANNUAL REPORT**

7.1 An Annual Report of the proceedings of the Council and of work undertaken during the year shall be prepared by the Executive Board for the information of the Government of India and of the Members of the Council. A draft of the Annual Report shall be placed the Council at the Annual General Meeting for its consideration and approval. The Annual Report of the Council shall be forwarded to the Government of India within nine months of the close of the accounting year of the Council and the Government of India shall cause the same to be laid on the Table of both Houses of Parliament.

### **AMENDMENT OF RULES AND REGULATIONS**

7.2 Subjects to the provisions of the Societies Registration Act XXI of 1860, the Society may alter or extend the purposes for which it is established with the prior concurrence of the Central Government.

7.3 The Society may be dissolved in accordance with the provisions of Section 13 of the Society Registration Act (XXI OF 1860) after obtaining the prior consent of the Central Government in that behalf.

7.4 If upon the dissolution of the Society, there shall remain after the satisfaction of all its debts and liabilities or any property whatsoever, the same shall not be paid to or distributed among the members of the Society, but it shall be lawful for the members to determine by majority of the votes of the members present personally or by proxy at the time of dissolution of the Society that such property shall be given to the Central Government to be utilized or any of the purposes referred to in Section I of the Societies Registration Act (XXI OF 1860).

## **8. APPLICABILITY OF GOVERNMENT RULES**

Till such time as the Council frames it Regulations, the Financial Rules, Fundamental and Supplementary Rules and such other Rules as applicable to Central Government employees would be applicable, mutatis mutandis, to the employees of the Council also.

### **RESIDUARY MATTERS**

Any matter not covered by these Rules shall be disposed of or settled as per the Rules applicable in the Government of India.

### **FINANCIAL YEAR**

The period from 1<sup>st</sup> April to 31<sup>st</sup> March shall be the financial year of the Council.

**CERTIFICATE**

Certified that this is a correct set of Rules.

(K.S. Sharma)  
Desk Officer

(J.L. Sehgal)  
Dy. Secretary to the  
Govt. of India

(K.J.S. Chatrath)  
Joint Secretary to the  
Govt. of India